

ADMINISTRATIVE MANAGEMENT SOCIETY
215 OL 9-4300

WILLOW GROVE, PENNSYLVANIA 19090

June 22, 1967

Mr. Emmett D. Echols
Director of Personnel
Central Intelligence Agency
Washington, D.C. 20415

Dear Mr. Echols:

The Administrative Management Society recently announced the third in a series of awards to the most exceptional government managers who have reduced paperwork and lowered costs in their operations through effective management of paperwork in the Federal Government.

It is our sincere hope that if you have not as yet submitted a nominee for the award, that you will look into this most important means of focusing attention on one of our critical areas of management.

We look forward to hearing from you if you have not as yet conveyed to us your intention to submit a nominee for the AMS Government Managers Paperwork Awards Program -- 1967.

R. E. Larcom
R. E. LARCOM, COORDINATOR, GOVERNMENT PAPERWORK AWARDS PROGRAM

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